

LAB01

Objective:

To obtain a challenging career utilizing my technical skills and experience within a Laboratory setting.

Qualifications:

I have over six years experience in Phlebotomy which include the collection and preparation of specimen for transport; insuring that each patient's information obtained had all the data required for billing purposes.

Skills:

Dedicated to helping others

Self-motivated and dependable

Hard-worker

Capable of working independently or as a cooperative team member

Knowledgeable and highly efficient

Strong leadership and organizational skills

Computer skills in Microsoft Office, Desktop Publisher, Internet and E-mail

Education:

Southwestern College Of Business, Cincinnati, OH

Diploma for Medical Assistant stated tested/Phlebotomy

Relevant Courses: Anatomy and Physiology

Medical Terminology

Diagnostic Techniques 1 and 2

E K G Machine

Relevant Experience:

2007- Present

Phlebotomist Technician

Deaconess Hospital

Cincinnati, OH

- Performs venipuncture and finger stick blood collection from adults and heel stick blood collection from infants.
- Proficient with (ABG) blood gases.
- Demonstrates knowledge, skill, and ability when performing special collection procedures (bleeding times, blood cultures, etc.) and drawing timed specimen as indicated.
- Use of laboratory computer system to check for uncollected specimen, cancelled orders and printing of collection labels and patient reports.
- Clerical duties related to processing of laboratory orders and reports using lab computer.

2006-2007

Phlebotomist Technician

Labcorp

Cincinnati, OH

- Performed a variety of laboratory tests and assays in accordance with policy, procedures, and regulations in a designated technical department.
- Interpreted results subject to verification by technologist/supervisor, and provided allowance by state regulations.
- Performed specimen registration using Information System.
- Performed registration, phlebotomy and catheterization.
- Proficient in each of the following: blood collection by venipuncture and capillary technique from patients of all age groups, urine drug screen collection, paternity collections, breath/saliva alcohol

testing, LCM/Cyber Tools, Test Cup, pediatric blood collections, difficult draws, also worked with butterfly as well as syringes.

2002-2006

Phlebotomist Technician

Kilbourne Med Labs (formerly Cincinnati Med Lab)

Cincinnati, OH

- Performed extensive data entry of patient and testing information into laboratory computer system.
- Maintained logs/records of patient information in regards to laboratory testing.
- Comprehensive understanding of compliance and safety and was able to effectively communicate the importance of compliance and safety to others to include employees and patients.
- Provided orientation and training for Patient Service Technicians.
- Processed appropriate patient information ensuring that each specimen obtained has all pertinent data required for billing.
- Prepared specimens for transport to ensure that their stability is safeguarded during shipment to appropriate laboratory to verify and record identity of patient and converse with patient to allay fear of procedure.
- Performed EKG's on patients that had heart problems.
- Maintained a clean and orderly work environment.

2000-2002

Assistant Manager

Family Dollar

Cincinnati, OH

- Managed six employees
- Handled sales deposit transactions at the end of the day.
- Oversaw day to day operations to ensure store procedures were being followed.
- Responsible for taking care of customer inquiries.

1999-2000

Rx Prescription Technician

Kelly Services

Cincinnati, OH

- Processed prescriptions for mail orders customers.
- Assisted pharmacists in filling prescriptions using our computer system to process prescriptions and assist patients.
- Handled phone inquiries entering patient purchases on pharmacy cash register.
- Troubleshoot third party claims questions with an understanding of on-line rejection and plan parameters.
- Worked under the supervision of a pharmacist to deliver quality patient care and excellent customer service.

1992-1998

Phlebotomist

Vine Street Blood Bank

Cincinnati, OH

- Provided phlebotomy services to on site patient service center as needed.
- Performed clerical office duties such as data entry, compiled extensive data of patient and testing information.
- Assembled equipment in preparation to work with patients.
- Interviewed and screened donors to ensure compliance with all safety guidelines.

REFERENCES:

(*available upon request)