

Health Council Program Invitation:

CONTINUITY OF OPERATIONS PLANNING (COOP)

This course is sponsored with ASPR funds and by the Ohio Department of Health

Course Instructor

Dudley G. Smith, MSHPA, CMTE, CMEP
Paratus Solutions

Course Description

This full day class will outline the Necessity and Principles of contingency planning to assure hospitals and hospital departments can continue to provide services even during an emergency or disaster.

Course Audience

Hospital Preparedness Coordinators, department heads, manager and supervisors responsible for emergency response at their hospital.

When:

Tuesday, February 14, 2012
9 a.m. – 5 p.m.

*Continental breakfast and lunch provided

Where:

Greater Cincinnati Health Council
2100 Sherman Avenue, Suite 100
Cincinnati, OH 45212

Cost:

Free of charge

Registration:

Registration is required

[Click here to register](#) or go to

Events at www.gchc.org

Seating is limited to 30

Questions:

Nakia Paris

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Course Objectives

- Define Essential Functions vs. other hospital functions
- Define Human Capital and identify key positions
- Define Delegation of Authority and Orders of Succession during emergencies
- Distinguish and identify the key tasks for Vital Records for COOP Purposes
- Identify Vital Systems and Equipment and how to protect them
- Evaluate the use of Alternative Facilities and Work sites
- Identify and implement preventive controls to maintain a Communications System
- Define Reconstruction and Devolution under COOP
- Discuss writing a COOP plan for your hospital or department
- Discuss the importance of Tests, Training and Exercises (TT&E)